

**Village of Stoddard
Village Board Meeting
July 9th, 2024, 6:00 p.m.**

The Village Board met in regular session. Roll call: Bob Wurtzel, Scott Chiples, Bill Evans, Karen Long, Steve Davis and Diane Olson.

Minutes: Motion Davis, second Chiples to approve minutes from the June 11th meeting. All aye. Motion carried. Motion Davis, second Evans to approve minutes from the Special Board meeting on June 27th. All aye, motion carried.

Appearances: None.

Bills and Vouchers: Motion Evans, second Olson to approve June payments #21489-21516 in the amount of \$34,287.81 for payment. All aye. Motion carried.

Committee Reports:

Board of Appeals – No meeting.

Board of Review – Hatlestad reported that the Village Assessor had sent the dates for Open Book and Board of Review. Open Book – September 3, 4:00 – 6:00 p.m. Board of Review – September 2th, 6:00 – 8:00 p.m.

Budget & Finance – No meeting.

Building/Zoning/Land Planning – No meeting.

Fire – No meeting minutes.

Park – No meeting.

Personnel – No meeting.

Public Works – Public Works Committee Meeting, June 20th, 2024, 4:00 p.m.

Meeting called to order at 4:10 p.m. Roll call: Scott Chiples and Karen Long. Steve Davis – excused. Village President Bob Wurtzel and Administrator Kent Hatlestad also present. Minutes: Motion Long, second Chiples to approve minutes from the previous meeting. All aye, motion carried. Appearances: None.

Unfinished Business:

Discussion on the WI DOT 2026 Hwy 162 project. Hatlestad reported that the TAP grant had not been funded. Other avenues of project funding are being explored. The Hwy 162 project is beginning to ramp up. The WI DOT requested all water and sewer be located for the project. A new 1078 form will need to be signed, coming soon. Hatlestad requested that as much street budget funding as possible be saved this year and put away for the 2026 project. It will be less to borrow and there are no large street repair projects to look at right now.

New Business:

Discussion on new 2024 truck. Hatlestad reported that he had received two bids for the new truck 2024 Dodge Ram 5500 (same as the other truck). Sleepy Hollow came in with a bid of \$91,661. The plow package will be extra. Pischke Motors came in with a bid for a Dodge Ram 4500 \$82,611. The plow package will be extra. The Pischke truck is smaller and not what we asked for. Motion Long, second Chiples to order the truck from Sleepy Hollow.

Discussion on street parking issues. Hatlestad reported that there is starting to be a big problem with parking on Center St. from Hwy 35 to West St. Hatlestad said that there is too much congestion in the area. During Rummage Along the River the village put up Temporary No Parking signs on Center St. and the response was overwhelmingly positive. Hatlestad pointed out that with more traffic going to the boat landing and bigger boats and trailers the area off HWY 35 and Center St. was becoming a dangerous spot. Putting up permanent No Parking signs and painting curbs on Center St. would help. Hatlestad also reported that some signage should be put on Division St. off of S. Pearl St. Google maps shows Division St. as a through street and it is not. No Outlet or Not a Through Street signs should be put up to help drivers not turn up a dead end.

Discussion on proposed dog park. Hatlestad reported that the Utility Commission had agreed to have a dog park put in to the south of the sewer plant. Bids were received from TW Fencing for \$9,556.20 and Phillips Fencing for between \$42,000 and \$48,000. Motion Long, second Chiples to move ahead with the TW Fencing. All aye, motion carried.

Motion Long, second Chiples to adjourn at 4:55. All aye. Motion carried. Adjournment.

W&S – Utilities Commission Meeting, June 17th, 2024, 3:30 p.m., Stoddard Sewer Plant

Meeting called to order at 3:45 p.m. Present - Mark Peterson and Russ Bolton. John Tully – excused. Village Lead Operator-Rob Hurlburt, Board member Scott Chiples and Village Clerk Kent Hatlestad also present.

Minutes: Motion Peterson, second Bolton to approve minutes from previous meeting. All aye, motion carried. **Appearances:** Merrill Cole

Bills and Vouchers: Sewer - #3777-3784 = \$8,039.21 Water - #3411-3421 = \$3,248.84. Motion Peterson, second Bolton to approve. All aye, motion carried.

Unfinished Business:

Discussion on new Operator position. Hatlestad reported that 3-4 serious application have been received. Interviews will be set up.

Discussion on HWY 162 project. Hatlestad reported that the project is moving forward. Locates for the WI DOT will be done tomorrow.

Discussion on 2023 CMAR. Hatlestad reported that the 2024 CMAR will need work since some of the categories are requiring a response. Makepeace Engineering will help craft some of the response on the form before being submitted.

New Business:

Discussion on proposed dog park. Hatlestad presented a proposed plan for a dog park located to the south of the treatment plant. The area belongs to the Utility Commission and is not being used at this time. Motion Bolton, second Peterson to allow the dog park to be constructed. All aye, motion carried.

Discussion on new truck purchase. Hatlestad reported that bids are being sought for a new truck. Looking at almost \$100,000 for the complete set-up.

Discussion on E-mail request. Hatlestad reported that he would like to ask residents in town to provide their e-mail address when the next utility bill goes out. The idea is to send as many utility bills by e-mail as possible. That would save money and time for everyone involved. Motion Bolton, second Peterson to approve the e-mail request. All aye, motion carried.

Discussion on shut-off repairs. Hatlestad reported that there were three shut-offs that needed to be replaced. The work will be scheduled as soon as possible.

Hatlestad reported that the 2nd quarter reading will take place this week.

Communications: None. **Public Comment Time:** None. Motion Peterson, second Bolton to adjourn at 4:30. All aye. Motion carried. Adjournment.

Unfinished Business:

a) Closed session per Sec 19.85 (1) (C), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Invitation of non-committee members to stay for closed session.

Roll call vote to go into closed session.

Roll call vote to go into open session.

Discussion and possible action on closed session item.

Motion Olson, second Long to invite Hatlestad and Hurlburt to stay for closed session. All aye, motion carried.

Roll call vote to go into closed session. Wurtzel – aye, Evans – aye, Olson – aye, Chiples – aye, Long – aye, Davis – aye.

Motion carried.

Closed session.

Roll call vote to go into open session. Wurtzel – aye, Evans – aye, Olson – aye, Chiples – aye, Long – aye, Davis – aye. Motion carried.

Motion Davis, second Evans to appoint new person to fill the position. Roll call vote, Wurtzel – no, Evans – aye, Olson – aye, Chiples – no, Long – aye, Davis – aye. Motion carried.

Motion Long, second Evans to appoint Jancyn Lepke to fill the Trustee position vacated by Tom Venner for the remainder of the term. Roll call vote, Wurtzel – aye, Evans – aye, Olson – aye, Chiples – no, Long – aye, Davis – aye. Motion carried.

b) Discussion on new truck. Hatlestad reported that the truck is in production and will ready for delivery in September/October.

c) Discussion on dog park construction. Hatlestad reported that the fence portion of the project was about 75% complete. When the area dries up from the flooding the rest will be completed.

d) Discussion on flooding. Hatlestad reported that work was being done as quickly as possible to have the boat landing clean and opened as soon as it could be done safely.

New Business:

a) Discussion on Resolution 2024-05

A Resolution for Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program (WPE)

BE IT RESOLVED, that pursuant to the provisions of Wis. Stat. § 40.51 (7) hereby determines to offer the Wisconsin Public Employers (WPE) Group Health Insurance Program to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board), and agrees to abide by the terms of the program as set forth in the Local Employer Health Insurance Standards, Guidelines and Administration Manual (ET-1144).

All participants in the WPE Group Health Insurance Program will need to be enrolled in a program option. An employer may elect participation in program options listed below, **with each program option to be offered to different employee classifications (pursuant to collective bargaining). Individual employees cannot choose between program options.**

We choose to participate in the: P06-WPE IYC Health Plan + Dental

The underwriting and enrollment process takes 60 days. Groups are eligible to enroll effective January 1, April 1, July 1, or October 1.

RESOLUTION EFFECTIVE DATE: July 9, 2024.

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the Board to provide such Group Health Insurance.

CERTIFICATION

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the 9th day of July, 2024 and that said resolution has not been repealed or amended, and is now in full force and effect.

I further certify that we offered insurance to our employees immediately prior to joining this program. Dated this 9th day of July, 2024.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

Motion Davis, second Olson to approve Resolution 2024-05. All aye, motion carried.

b) Discussion on 2025 Budget. Hatlestad said this was just a reminder that budget time is just around the corner and we should prepare for getting numbers together.

e) Discussion on Conditional Use Permits for Vacation Rental Establishments.

Theresa Hohlfeld – 321 N. Pearl St.

Jamey Justin – 307 N. Pearl St.

Sunset Waters, LLC – 400 Front St.

Motion Evans, second Olson to approve. All aye, motion carried.

f) Discussion on installing cameras at Main Park and Sewer Plant/Boat Landing. Motion Olson, second Evans to approve. All aye, motion carried.

Communications: None.

License Applications:

Temporary Class B Picnic License – SBF, July 28th – Village Park. Motion Davis, second Long. All aye, motion carried.

Operator License: Cynda Protsman. Motion Davis, second Long to approve. All aye, motion carried.

Public Comment: None.

Motion Long, second Olson to adjourn at 6:50. All aye. Motion carried.

Next meeting August 6th.th.